



**State of Alabama**  
**Department of Finance**  
**Division of Purchasing**  
**Master Agreement**  
**Modification**

**CONTRACT INFORMATION**

**MASTER AGREEMENT NUMBER:** MA 999 180000000129

**NOT TO EXCEED AMOUNT:**

Begin Date: 03/17/2018

Procurement Folder: 490823

Expiration Date: 03/16/2020

Procurement Type: Purchase >= \$15,000

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 03/13/19

Version Number: 2

**CONTACT INFORMATION**

**REQUESTOR:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**ISSUER:**

Bryan Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**BUYER:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**CONTRACT DESCRIPTION**

MA - Printers and Scanners

**Ship To:**

**Bill To:**

**REASON FOR MODIFICATION**

Contract renewed an additional 12 months

**VENDOR INFORMATION**

**Name /Address:**

VC000001692: Pinnacle Networx, LLC  
73888 Tallassee Highway  
Wetumpka AL 36092

**Contact:**

Sherri Mummey  
334-472-2007  
info@4pnx.com

**COMMODITY / SERVICE INFORMATION**

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2048863 - SCANNERS, DESKTOP

Scanners and Options: Brother

Scanners and Options: Brother

36% Off Manufacturer's Catalog

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:

**Purchasing Director**

APPROVALS			
Date	Status Before	Status After	Approver

Final

180000000129	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 3</b> of 5
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### **Purpose:**

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies.

### **Vendor Eligibility:**

The equipment manufacturer may bid directly or through a reseller. The reseller MUST provide written documentation from the manufacturer stating that they are an authorized reseller for each brand being bid. The documentation must be submitted with the bid.

### **Installation:**

The vendor/manufacturer must install all internal options or accessories placed on the purchase order with any electronic device purchased from this bid. Cost of equipment set-up and installation (including the removal of all debris) should be shown as an option. The cost of loading of customized software/images provided by the purchasing entity should be included in the bid response as an option.

### **Peripheral Components:**

All products supplied from the contract established from the award of this RFB must be received with all applicable interface cables, power cords, installation and user manuals, driver software, and any other applicable items required for successful operation. The Vendor will be responsible for providing any missing components at their expense.

### **Manufacturer's Catalog:**

The manufacturer's catalog of business office products includes desktop and networked printers and scanners that would normally support the office environment, and mobile printers. This contract is not intended for large format, industrial printers and scanners found in print shops.

### **Default:**

When a vendor defaults on a contract/purchase order, the state can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period per the Code of Administrative Procedure.

### **Quotes for Purchase:**

Awarded vendor(s) is required to provide a written quote that includes Master Agreement (MA) number, the current MSRP and the discounted cost per item requested.

### **Delivery Time Frame:**

All items ordered must be delivered to the "Ship to" address shown on the P.O. within (30) days

180000000129	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 4</b> of 5
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of vendor's receipt of order.

### **Administrative Fee:**

Awarded bidder(s) shall pay the state an administrative fee for all sales made under this contract. This fee shall be one (1) % (0.01) of the total dollar amount for all sales. The fee will be paid each month before the 20<sup>th</sup> and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee shall not be listed as a separate cost of invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20<sup>th</sup> listing sales made during the prior calendar month. This report is to include the contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report shall be sent electronically to [Telecom.admin@oit.alabama.gov](mailto:Telecom.admin@oit.alabama.gov). A copy of the summary report shall also accompany the payment.

Remittance shall be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance  
Division of Accounting and Administration  
P. O. Box 300658  
Montgomery, AL 36130-0658

### **Freight:**

Bid is F.O.B. destination. Any freight charges must be included in the bid prices. Do not include freight as a separate line item.

### **Contract Period:**

**Establish a 12-month contract with an option to extend for a second, third, fourth, and fifth 12-month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12-month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12-month period expires. Any successive extension must have written approval of both the state and vendor no late than 30 days prior to expiration of the previous 12-month period.**

### **OEM Product:**

All equipment must be new factory sealed OEM product sourced through manufacturer authorized distribution sources and carry the original manufacturer's full warranty. No remanufactured, refurbished, exchanged or repaired products will be accepted.

### **Quantity:**

180000000129	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 5</b> of 5
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**Biddable Situation:**

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**Options/Accessories:**

Accessories include, but are not limited to trays, envelope feeders, cleaning kits or other expendables (excluding toner, drums and paper). State Purchasing reserves the right to reject any options or accessories.

**Warranty:**

Printers/Scanners as shipped must include the standard manufacturer's warranty. Bidders may offer extended warranties as an option under Options/Accessories.



**State of Alabama**  
**Department of Finance**  
**Division of Purchasing**  
**Master Agreement**  
**Modification**

**CONTRACT INFORMATION**

**MASTER AGREEMENT NUMBER:** MA 999 180000000130

**NOT TO EXCEED AMOUNT:**

Begin Date: 03/17/2018

Procurement Folder: 490823

Expiration Date: 03/16/2020

Procurement Type: Purchase >= \$15,000

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 03/13/19

Version Number: 2

**CONTACT INFORMATION**

**REQUESTOR:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**ISSUER:**

Bryan Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**BUYER:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**CONTRACT DESCRIPTION**

MA - Printers and Scanners

**Ship To:**

**Bill To:**

**REASON FOR MODIFICATION**

Contract renewed an additional 12 months

**VENDOR INFORMATION**

**Name /Address:**

VC000001693: ROYAL OFFICE EQUIPMENT  
2670 ZELDA ROAD  
MONTGOMERY AL 36107

**Contact:**

Debbie Bush  
334-264-3425  
royal@royalofficeequipment.com

**COMMODITY / SERVICE INFORMATION**

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2048215 - PRINTERS, DESKJET, MOBILE

Printers and Options: Konica Minolta

Printers and Options: Konica Minolta

24% Off Manufacturer's Catalog

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Approved:

**Purchasing Director**

APPROVALS			
Date	Status Before	Status After	Approver

Final

180000000130	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 3</b> of 5
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**Purpose:**

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**Vendor Eligibility:**

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**Installation:**

The vendor/manufacturer must install all internal options or accessories placed on the purchase order with any electronic device purchased from this bid. Cost of equipment set-up and installation (including the removal of all debris) should be shown as an option. The cost of loading of customized software/images provided by the purchasing entity should be included in the bid response as an option.

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**Quotes for Purchase:**

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**Delivery Time Frame:**

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180000000130	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 4</b> of 5
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of vendor's receipt of order.

#### **Administrative Fee:**

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Remittance shall be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance  
Division of Accounting and Administration  
P. O. Box 300658  
Montgomery, AL 36130-0658

#### **Freight:**

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#### **Contract Period:**

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#### **OEM Product:**

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#### **Quantity:**

180000000130	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 5</b> of 5
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**Biddable Situation:**

Bids may be solicited for any product included in this contract where an immediate/emergency need exists, including large quantities. The decision of the Purchasing Director as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

**Options/Accessories:**

Accessories include, but are not limited to trays, envelope feeders, cleaning kits or other expendables (excluding toner, drums and paper). State Purchasing reserves the right to reject any options or accessories.

**Warranty:**

Printers/Scanners as shipped must include the standard manufacturer's warranty. Bidders may offer extended warranties as an option under Options/Accessories.



**State of Alabama**  
**Department of Finance**  
**Division of Purchasing**  
**Master Agreement**  
**Modification**

**CONTRACT INFORMATION**

**MASTER AGREEMENT NUMBER:** MA 999 180000000132

**NOT TO EXCEED AMOUNT:**

Begin Date: 03/17/2018

Procurement Folder: 490823

Expiration Date: 03/16/2020

Procurement Type: Purchase >= \$15,000

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 03/13/19

Version Number: 2

**CONTACT INFORMATION**

**REQUESTOR:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**ISSUER:**

Bryan Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**BUYER:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**CONTRACT DESCRIPTION**

MA - Printers and Scanners

**Ship To:**

**Bill To:**

**REASON FOR MODIFICATION**

Contract renewed an additional 12 months

**VENDOR INFORMATION**

**Name /Address:**

VC000004220: CDW GOVERNMENT INC  
75 REMITTANCE DR, SUITE 1515  
CHICAGO IL 60675-1515

**Contact:**

Brittany Logan  
877-742-3146  
britlog@cdwg.com

**COMMODITY / SERVICE INFORMATION**

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048215 - PRINTERS, DESKJET, MOBILE Printers and Options: Lexmark Printers and Options: Lexmark  32% Off Manufacturer's Catalog								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048215 - PRINTERS, DESKJET, MOBILE Printers and Options: Xerox Printers and Options: Xerox  24.5% Off Manufacturer's Catalog								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048863 - SCANNERS, DESKTOP Scanners and Options: Xerox Scanners and Options: Xerox  24.5% Off Manufacturer's Catalog								

Final

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



**Purchasing Director**

APPROVALS			
Date	Status Before	Status After	Approver

180000000132	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 3</b> of 5
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### **Purpose:**

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies.

### **Vendor Eligibility:**

The equipment manufacturer may bid directly or through a reseller. The reseller MUST provide written documentation from the manufacturer stating that they are an authorized reseller for each brand being bid. The documentation must be submitted with the bid.

### **Installation:**

The vendor/manufacturer must install all internal options or accessories placed on the purchase order with any electronic device purchased from this bid. Cost of equipment set-up and installation (including the removal of all debris) should be shown as an option. The cost of loading of customized software/images provided by the purchasing entity should be included in the bid response as an option.

### **Peripheral Components:**

All products supplied from the contract established from the award of this RFB must be received with all applicable interface cables, power cords, installation and user manuals, driver software, and any other applicable items required for successful operation. The Vendor will be responsible for providing any missing components at their expense.

### **Manufacturer's Catalog:**

The manufacturer's catalog of business office products includes desktop and networked printers and scanners that would normally support the office environment, and mobile printers. This contract is not intended for large format, industrial printers and scanners found in print shops.

### **Default:**

When a vendor defaults on a contract/purchase order, the state can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period per the Code of Administrative Procedure.

### **Quotes for Purchase:**

Awarded vendor(s) is required to provide a written quote that includes Master Agreement (MA) number, the current MSRP and the discounted cost per item requested.

### **Delivery Time Frame:**

All items ordered must be delivered to the "Ship to" address shown on the P.O. within (30) days

180000000132	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 4</b> of 5
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of vendor's receipt of order.

#### **Administrative Fee:**

Awarded bidder(s) shall pay the state an administrative fee for all sales made under this contract. This fee shall be one (1) % (0.01) of the total dollar amount for all sales. The fee will be paid each month before the 20<sup>th</sup> and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee shall not be listed as a separate cost of invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20<sup>th</sup> listing sales made during the prior calendar month. This report is to include the contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report shall be sent electronically to [Telecom.admin@oit.alabama.gov](mailto:Telecom.admin@oit.alabama.gov). A copy of the summary report shall also accompany the payment.

Remittance shall be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance  
Division of Accounting and Administration  
P. O. Box 300658  
Montgomery, AL 36130-0658

#### **Freight:**

Bid is F.O.B. destination. Any freight charges must be included in the bid prices. Do not include freight as a separate line item.

#### **Contract Period:**

**Establish a 12-month contract with an option to extend for a second, third, fourth, and fifth 12-month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12-month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12-month period expires. Any successive extension must have written approval of both the state and vendor no late than 30 days prior to expiration of the previous 12-month period.**

#### **OEM Product:**

All equipment must be new factory sealed OEM product sourced through manufacturer authorized distribution sources and carry the original manufacturer's full warranty. No remanufactured, refurbished, exchanged or repaired products will be accepted.

#### **Quantity:**

180000000132	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 5</b> of 5
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**Biddable Situation:**

Bids may be solicited for any product included in this contract where an immediate/emergency need exists, including large quantities. The decision of the Purchasing Director as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

**Options/Accessories:**

Accessories include, but are not limited to trays, envelope feeders, cleaning kits or other expendables (excluding toner, drums and paper). State Purchasing reserves the right to reject any options or accessories.

**Warranty:**

Printers/Scanners as shipped must include the standard manufacturer's warranty. Bidders may offer extended warranties as an option under Options/Accessories.



**State of Alabama**  
**Department of Finance**  
**Division of Purchasing**  
**Master Agreement**  
**Modification**

**CONTRACT INFORMATION**

**MASTER AGREEMENT NUMBER:** MA 999 180000000134

**NOT TO EXCEED AMOUNT:**

Begin Date: 03/17/2018

Procurement Folder: 490823

Expiration Date: 03/16/2020

Procurement Type: Purchase >= \$15,000

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 03/13/19

Version Number: 2

**CONTACT INFORMATION**

**REQUESTOR:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**ISSUER:**

Bryan Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**BUYER:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**CONTRACT DESCRIPTION**

MA - Printers and Scanners

**Ship To:**

**Bill To:**

**REASON FOR MODIFICATION**

Contract commodity line 1 renewed an additional 12 months

**VENDOR INFORMATION**

**Name /Address:**

VC000043388: Ricoh Usa Inc  
70 Valley Stream Parkway  
Malvern PA 19355

**Contact:**

Roger Hosler  
561-529-2204  
Roger.Hosler@Ricoh-Usa.Com



## COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048215 - PRINTERS, DESKJET, MOBILE Printers and Options: Ricoh Printers and Options: Ricoh  33% Off Manufacturer's Catalog								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048863 - SCANNERS, DESKTOP DO NOT USE Scanners and Options: Fujitsu  22% Off Manufacturer's Catalog								

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Approved:



Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

180000000134	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 3</b> of 5
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### **Purpose:**

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies.

### **Vendor Eligibility:**

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### **Quotes for Purchase:**

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180000000134	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 4</b> of 5
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**State of Alabama**  
**Department of Finance**  
**Division of Purchasing**  
**Master Agreement**  
**Modification**

**CONTRACT INFORMATION**

**MASTER AGREEMENT NUMBER:** MA 999 180000000164

**NOT TO EXCEED AMOUNT:**

Begin Date: 03/17/2018

Procurement Folder: 490823

Expiration Date: 03/16/2020

Procurement Type: Purchase >= \$15,000

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 03/13/19

Version Number: 3

**CONTACT INFORMATION**

**REQUESTOR:**

Sonya Bryan  
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sonya.bryan@purchasing.alabama.gov

**ISSUER:**

Bryan Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**BUYER:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**CONTRACT DESCRIPTION**

MA - Printers and Scanners

**Ship To:**

**Bill To:**

**REASON FOR MODIFICATION**

Contract renewed an additional 12 months

**VENDOR INFORMATION**

**Name /Address:**

VC000002171: JHCOLLIER INC  
4518 EAGLEWOOD DRIVE  
BESSEMER AL 35022

**Contact:**

Pam Collier  
205-760-5505  
Pcollier@Jhcollier.com

## COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048215 - PRINTERS, DESKJET, MOBILE Printers and Options: Brother Printers and Options: Brother  26% Off Manufacturer's Catalog								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048215 - PRINTERS, DESKJET, MOBILE Printers and Options: Epson Printers and Options: Epson  26% Off Manufacturer's Catalog								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048863 - SCANNERS, DESKTOP Scanners and Options: Canon Scanners and Options: Canon  27% Off Manufacturer's Catalog								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
4	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048863 - SCANNERS, DESKTOP Scanners and Options: Epson Scanners and Options: Epson  26% Off Manufacturer's Catalog								

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

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**Purpose:**

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies.

**Vendor Eligibility:**

The equipment manufacturer may bid directly or through a reseller. The reseller MUST provide written documentation from the manufacturer stating that they are an authorized reseller for each brand being bid. The documentation must be submitted with the bid.

**Installation:**

The vendor/manufacturer must install all internal options or accessories placed on the purchase order with any electronic device purchased from this bid. Cost of equipment set-up and installation (including the removal of all debris) should be shown as an option. The cost of loading of customized software/images provided by the purchasing entity should be included in the bid response as an option.

**Peripheral Components:**

All products supplied from the contract established from the award of this RFB must be received with all applicable interface cables, power cords, installation and user manuals, driver software, and any other applicable items required for successful operation. The Vendor will be responsible for providing any missing components at their expense.

**Manufacturer's Catalog:**

The manufacturer's catalog of business office products includes desktop and networked printers and scanners that would normally support the office environment, and mobile printers. This contract is not intended for large format, industrial printers and scanners found in print shops.

**Default:**

When a vendor defaults on a contract/purchase order, the state can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period per the Code of Administrative Procedure.

**Quotes for Purchase:**

Awarded vendor(s) is required to provide a written quote that includes Master Agreement (MA) number, the current MSRP and the discounted cost per item requested.

**Delivery Time Frame:**

All items ordered must be delivered to the "Ship to" address shown on the P.O. within (30) days

180000000164	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 4</b> of 5
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of vendor's receipt of order.

### **Administrative Fee:**

Awarded bidder(s) shall pay the state an administrative fee for all sales made under this contract. This fee shall be one (1) % (0.01) of the total dollar amount for all sales. The fee will be paid each month before the 20<sup>th</sup> and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee shall not be listed as a separate cost of invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20<sup>th</sup> listing sales made during the prior calendar month. This report is to include the contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report shall be sent electronically to [Telecom.admin@oit.alabama.gov](mailto:Telecom.admin@oit.alabama.gov). A copy of the summary report shall also accompany the payment.

Remittance shall be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance  
Division of Accounting and Administration  
P. O. Box 300658  
Montgomery, AL 36130-0658

### **Freight:**

Bid is F.O.B. destination. Any freight charges must be included in the bid prices. Do not include freight as a separate line item.

### **Contract Period:**

**Establish a 12-month contract with an option to extend for a second, third, fourth, and fifth 12-month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12-month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12-month period expires. Any successive extension must have written approval of both the state and vendor no late than 30 days prior to expiration of the previous 12-month period.**

### **OEM Product:**

All equipment must be new factory sealed OEM product sourced through manufacturer authorized distribution sources and carry the original manufacturer's full warranty. No remanufactured, refurbished, exchanged or repaired products will be accepted.

### **Quantity:**



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The exact quantity of purchases for each item listed is not known. The Division of Purchasing does not guarantee that the state will buy any amount. Orders will be placed by agencies as needed and will give complete shipping instructions.

**Biddable Situation:**

Bids may be solicited for any product included in this contract where an immediate/emergency need exists, including large quantities. The decision of the Purchasing Director as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

**Options/Accessories:**

Accessories include, but are not limited to trays, envelope feeders, cleaning kits or other expendables (excluding toner, drums and paper). State Purchasing reserves the right to reject any options or accessories.

**Warranty:**

Printers/Scanners as shipped must include the standard manufacturer's warranty. Bidders may offer extended warranties as an option under Options/Accessories.



State of Alabama  
Department of Finance  
Division of Purchasing  
Master Agreement

**Modification**

**CONTRACT INFORMATION**

**MASTER AGREEMENT NUMBER:** MA 999 180000000165

**NOT TO EXCEED AMOUNT:**

Begin Date: 03/17/2018

Procurement Folder: 490823

Expiration Date: 03/16/2020

Procurement Type: Purchase >= \$15,000

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 03/13/19

Version Number: 3

**CONTACT INFORMATION**

**REQUESTOR:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**ISSUER:**

Bryan Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**BUYER:**

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

**CONTRACT DESCRIPTION**

MA - Printers and Scanners

**Ship To:**

**Bill To:**

**REASON FOR MODIFICATION**

Contract renewed an additional 12 months

**VENDOR INFORMATION**

**Name /Address:**

VC000004985: TSA, INC.  
3821 Lorna Road, Suite 100  
Hoover AL 35244

**Contact:**

Shannon Vinzant  
2054214934  
Shv@Tsa.Com

**COMMODITY / SERVICE INFORMATION**

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048215 - PRINTERS, DESKJET, MOBILE Printers and Options: Hewlett Packard Printers and Options: Hewlett Packard  28.2% Off Manufacturer's Catalog								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048215 - PRINTERS, DESKJET, MOBILE Printers and Options: Samsung Printers and Options: Samsung  28.2% Off Manufacturer's Catalog								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2048863 - SCANNERS, DESKTOP Scanners and Options: Hewlett Packard Scanners and Options: Hewlett Packard  29.5% Off Manufacturer's Catalog Per the Attached Specifications								

Final

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



**Purchasing Director**

APPROVALS			
Date	Status Before	Status After	Approver

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### **Purpose:**

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies.

### **Vendor Eligibility:**

The equipment manufacturer may bid directly or through a reseller. The reseller MUST provide written documentation from the manufacturer stating that they are an authorized reseller for each brand being bid. The documentation must be submitted with the bid.

### **Installation:**

The vendor/manufacturer must install all internal options or accessories placed on the purchase order with any electronic device purchased from this bid. Cost of equipment set-up and installation (including the removal of all debris) should be shown as an option. The cost of loading of customized software/images provided by the purchasing entity should be included in the bid response as an option.

### **Peripheral Components:**

All products supplied from the contract established from the award of this RFB must be received with all applicable interface cables, power cords, installation and user manuals, driver software, and any other applicable items required for successful operation. The Vendor will be responsible for providing any missing components at their expense.

### **Manufacturer's Catalog:**

The manufacturer's catalog of business office products includes desktop and networked printers and scanners that would normally support the office environment, and mobile printers. This contract is not intended for large format, industrial printers and scanners found in print shops.

### **Default:**

When a vendor defaults on a contract/purchase order, the state can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period per the Code of Administrative Procedure.

### **Quotes for Purchase:**

Awarded vendor(s) is required to provide a written quote that includes Master Agreement (MA) number, the current MSRP and the discounted cost per item requested.

### **Delivery Time Frame:**

All items ordered must be delivered to the "Ship to" address shown on the P.O. within (30) days

180000000165	<b>Document Phase</b> Final	<b>Document Description</b> MA - Printers and Scanners	<b>Page 4</b> of 5
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of vendor's receipt of order.

#### **Administrative Fee:**

Awarded bidder(s) shall pay the state an administrative fee for all sales made under this contract. This fee shall be one (1) % (0.01) of the total dollar amount for all sales. The fee will be paid each month before the 20<sup>th</sup> and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee shall not be listed as a separate cost of invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20<sup>th</sup> listing sales made during the prior calendar month. This report is to include the contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report shall be sent electronically to [Telecom.admin@oit.alabama.gov](mailto:Telecom.admin@oit.alabama.gov). A copy of the summary report shall also accompany the payment.

Remittance shall be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance  
Division of Accounting and Administration  
P. O. Box 300658  
Montgomery, AL 36130-0658

#### **Freight:**

Bid is F.O.B. destination. Any freight charges must be included in the bid prices. Do not include freight as a separate line item.

#### **Contract Period:**

**Establish a 12-month contract with an option to extend for a second, third, fourth, and fifth 12-month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12-month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12-month period expires. Any successive extension must have written approval of both the state and vendor no late than 30 days prior to expiration of the previous 12-month period.**

#### **OEM Product:**

All equipment must be new factory sealed OEM product sourced through manufacturer authorized distribution sources and carry the original manufacturer's full warranty. No remanufactured, refurbished, exchanged or repaired products will be accepted.

#### **Quantity:**

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The exact quantity of purchases for each item listed is not known. The Division of Purchasing does not guarantee that the state will buy any amount. Orders will be placed by agencies as needed and will give complete shipping instructions.

**Biddable Situation:**

Bids may be solicited for any product included in this contract where an immediate/emergency need exists, including large quantities. The decision of the Purchasing Director as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

**Options/Accessories:**

Accessories include, but are not limited to trays, envelope feeders, cleaning kits or other expendables (excluding toner, drums and paper). State Purchasing reserves the right to reject any options or accessories.

**Warranty:**

Printers/Scanners as shipped must include the standard manufacturer's warranty. Bidders may offer extended warranties as an option under Options/Accessories.



State of Alabama  
Department of Finance  
Division of Purchasing  
Master Agreement

New

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 190000000172

NOT TO EXCEED AMOUNT:

Begin Date: 04/08/2019

Procurement Folder: 797804

Expiration Date: 03/16/2020

Procurement Type: Purchase >= \$15,000

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 04/04/19

Version Number: 1

CONTACT INFORMATION

REQUESTOR:

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

ISSUER:

Bryan Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

BUYER:

Sonya Bryan  
334-242-7250  
sonya.bryan@purchasing.alabama.gov

CONTRACT DESCRIPTION

MA - Fujitsu Scanners

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address:

VC000001692: Pinnacle Networx, LLC  
73888 Tallassee Highway  
Wetumpka AL 36092

Contact:

Sherri Mummey  
334-472-2007  
info@4pnx.com

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	1	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2048863 - SCANNERS, DESKTOP

Scanners and Options: Fujitsu

Scanners and Options: Fujitsu

19.51% Off Manufacturer's Catalog

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:

Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

Final



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### **Vendor Eligibility:**

The equipment manufacturer may bid directly or through a reseller. The reseller MUST provide written documentation from the manufacturer stating that they are an authorized reseller for each brand being bid. The documentation must be submitted with the bid.

### **Installation:**

The vendor/manufacturer must install all internal options or accessories placed on the purchase order with any electronic device purchased from this bid. Cost of equipment set-up and installation (including the removal of all debris) should be shown as an option. The cost of loading of customized software/images provided by the purchasing entity should be included in the bid response as an option.

### **Peripheral Components:**

All products supplied from the contract established from the award of this RFB must be received with all applicable interface cables, power cords, installation and user manuals, driver software, and any other applicable items required for successful operation. The Vendor will be responsible for providing any missing components at their expense.

### **Manufacturer's Catalog:**

The manufacturer's catalog of business office products includes desktop and networked printers and scanners that would normally support the office environment, and mobile printers. This contract is not intended for large format, industrial printers and scanners found in print shops.

### **Purpose:**

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies.

### **Award:**

Award will be made by line item to the responsible bidder meeting all specifications and offering the highest percentage discount.

### **Default:**

When a vendor defaults on a contract/purchase order, the state can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period per the Code of Administrative Procedure.

### **Quotes for Purchase:**

Awarded vendor(s) is required to provide a written quote that includes Master Agreement (MA) number, the current MSRP and the discounted cost per item requested.

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### **Delivery Time Frame:**

All items ordered must be delivered to the “Ship to” address shown on the P.O. within (30) days of vendor’s receipt of order.

### **Administrative Fee:**

Awarded bidder(s) shall pay the state an administrative fee for all sales made under this contract. This fee shall be one (1) % (0.01) of the total dollar amount for all sales. The fee will be paid each month before the 20<sup>th</sup> and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee shall not be listed as a separate cost of invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20<sup>th</sup> listing sales made during the prior calendar month. This report is to include the contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report shall be sent electronically to [Telecom.admin@isd.alabama.gov](mailto:Telecom.admin@isd.alabama.gov). A copy of the summary report shall also accompany the payment.

Remittance shall be payable to the “State of Alabama Department of Finance” and be sent to:

Alabama Department of Finance  
Division of Accounting and Administration  
P. O. Box 300658  
Montgomery, AL 36130-0658

For internal information only: Fee distribution 50% to the state Procurement Fund and 50% to the Finance ISD Revolving Fund.

### **Freight:**

Bid is F.O.B. destination. Any freight charges must be included in the bid prices. Do not include freight as a separate line item.

### **Contract Period:**

**Establish a 12-month contract coterminous with existing Printers and Scanners contract through March 16, 2020 with an option to extend for a third, fourth, and fifth 12-month period with the same pricing, terms and conditions. The third, fourth, or fifth 12-month period, if agreed by both parties, would begin the day after the third or fourth 12-month period expires. Any successive extension must have written approval of both the state and vendor no late than 30 days prior to expiration of the previous 12-month period.**

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**Requested Information:**

Any additional information requested from a vendor must be furnished within five (5) days from receipt of request.

**OEM Product:**

All equipment must be new factory sealed OEM product sourced through manufacturer authorized distribution sources and carry the original manufacturer's full warranty. No remanufactured, refurbished, exchanged or repaired products will be accepted.

**Quantity:**

The exact quantity of purchases for each item listed is not known. The Division of Purchasing does not guarantee that the state will buy any amount. Orders will be placed by agencies as needed and will give complete shipping instructions.

**Biddable Situation:**

Bids may be solicited for any product included in this contract where an immediate/emergency need exists, including large quantities. The decision of the Purchasing Director as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

**Options/Accessories:**

Accessories include, but are not limited to trays, envelope feeders, cleaning kits or other expendables (excluding toner, drums and paper). State Purchasing reserves the right to reject any options or accessories.

**Warranty:**

Printers/Scanners as shipped must include the standard manufacturer's warranty. Bidders may offer extended warranties as an option under Options/Accessories.